



**TERMS OF REFERENCE FOR PREQUALIFICATION OF PROJECT IMPLEMENTATION
CONTRACTORS / EQUIPMENT PROVIDERS (UNDER A SUPPLY AND INSTALL FRAMEWORK)
FOR THE UDBL WATER FOR PRODUCTION INITIATIVE**

1. Introduction

Uganda Development Bank Limited (UDBL) was established under Decree No. 23 of 1972 (later the Uganda Development Bank Act Cap. 56 of 1972) as development finance institution focused on accelerating socio-economic development through sustainable financial interventions in line with the country's development priorities.

In line with NDP III, UDBL has developed the water for production programme as an intervention to ensure poverty reduction through building a sustainable food system and steady production of raw materials for agro-industrialization.

The Bank invites suitably qualified and competent firms and individuals to submit Expression of interest to participate in the water for production programme.

2. Purpose

The call for expression of interest aims to establish a pool of Project Implementation Contractors who, on request, can deliver project implementation works for water for production projects.

3. Eligibility

The evaluation criteria shall be based on the following main areas:

a) General Eligibility

- i. A copy of the Memorandum and Articles of Association or its equivalent. A separate list of Directors/Partners/Proprietors should be attached. A joint venture agreement should be attached where applicable.
- ii. A certificate of registration issued by PPDA for bidders currently registered with the PPDA or A copy of the Bidder's Trading license for 2021 or equivalent.

- iii. A copy of the Bidder's Certificate of Incorporation/Registration or equivalent for bidders not currently registered with the PPDA.
- iv. Income Tax Clearance Certificate addressed to Uganda Development Bank Limited for this particular purpose. The Entity shall only accept original income tax clearance certificates. For foreign bidders, the bidder shall attach an equivalent showing status of their tax compliance.
- v. Powers of Attorney which if signed in Uganda shall be registered; or if signed outside Uganda shall be notarized authorizing signature of the bid on behalf of the Bidder.
- vi. Evidence of fulfillment of obligations to pay social security contributions where applicable.
- vii. A statement in the Bid Submission Sheet that the bidder meets the eligibility criteria stated in ITP 2.3.1;
- viii. A declaration in the Bid Submission Sheet of nationality of the Bidder;
- ix. A declaration in the Bid Submission Sheet that the Bidder is not under suspension by the Authority (PPDA).
- x. Signed Ethical Code of Conduct in Business.
- xi. Curriculum Vitae (CVs), academic transcripts and registration certificates from appropriate registration bodies of key staff.
- xii. Audited books of accounts for the last 3 years.
- xiii. The bidder should provide certificates to evidence works completed. The certificates should be signed off by the employers / project managers.
- xiv. Return of allotment of shares; and
- xv. Copies of National Identity Cards or Passports for majority shareholders

For a Joint Venture, the documentation above shall be required for each member of the Joint Venture partners and the following additional documentation shall be required:

- I. A certified copy of the Joint Venture Agreement or letter of intent to enter into such an agreement, which is legally binding on all partners, showing that:

- All partners shall be jointly and severally liable for the execution of the Contract in accordance with the Contract terms.
 - One of the partners will be nominated as being in charge, and receive instructions for and on behalf of any and all partners of the joint venture; and
- II. the execution of the entire Contract, including payment, shall be done exclusively with the partner in charge.

A Power of Attorney from each member of the JV nominating a Representative in the JV and a Power of Attorney from the JV nominating a representative who shall have the authority to conduct all business for and on behalf of any and all the parties of the JV during the bidding process and, in the event the JV is awarded the Contract, during contract execution.

b) Historical Contract Performance

- i. History of non-performing contracts: Declaration that Non-performance of a contract did not occur within the last 3 years prior to the deadline for application submission, based on all information on fully settled disputes or litigation.
- ii. Pending litigation: Indicate any pending litigation against the bidder if any or indicate if there is no pending litigation against the bidder.

c) Experience

For Project Implementation Contractors

- i. Specific Construction experience: Participation as main contractor, in at least five water projects within the last Five (5) years. The projects should have been successfully and substantially completed (at least 70 percent complete).
- ii. Specific Project Completion Experience: Demonstration of completion of a minimum of two (2) water projects within the last five (5) years.

For Equipment Providers

- I. Demonstrated track record of provision of water / irrigation equipment for the last seven (7) years.

- II. Letters of recommendation from a minimum of five (5) clients for whom the bidder has supplied equipment worth more than UGX 50,000,000/- for each of the clients over the last five (5) years.

4. Scope of work

The scope of work shall be determined on a case-by-case basis but shall in any case include construction/ installation of water for production systems in line with the designs for a particular project, in line with best practice as well as National and International Standards.

5. Payment for the assignment

The firm shall be paid upon achievement of agreed milestones in the implementation of particular projects. Project specific payment schedules shall be agreed upon award of projects.

6. Qualification And Experience of Key Personnel

Additional expertise may need to be demonstrated on a project by project basis, however, every bidder is required to demonstrate availability of the following technical experts:

a) Team Leader/Senior Irrigation Planning Specialist

- I. Minimum MSc. in Agricultural engineering, Civil Engineering, Mechanical Engineering or related course from a recognized institution
- II. At least 12 years of relevant experience.
- III. Registered with relevant professional body and with a valid practicing license.
- IV. Should demonstrate expertise in carrying out feasibility and detailed design studies for irrigation schemes, water-harvesting infrastructure and other agriculture projects
- V. Should have project management skills, communication skills and report writing skills.

b) Irrigation Engineer

- I. Minimum BSc. in Agricultural engineering, Civil Engineering, Mechanical Engineering or related course from a recognized institution.

- II. At least 8 years of relevant experience.
- III. Registered with relevant professional body and with a valid practicing license.
- IV. Expertise in design of irrigation projects.

c) Hydrologist

- I. Minimum BSc. in Hydrology, Water Resources Engineering, Civil Engineering, or related course from a recognized institution.
- II. At least 8 years of relevant experience.
- III. Registered with relevant professional body and with a valid practicing license.
- IV. Expertise in hydrological analysis of water resources for irrigation and water harvesting infrastructure.

d) ESIA Expert:

- I. B.Sc in Environmental Management/Science or related field.
- II. At least 8 years of relevant experience.
- III. Registered with relevant professional body and with a valid practicing license.
- IV. Expertise in preparing environmental and social management plans for irrigation and water harvesting infrastructure projects, with mitigation and monitoring programs and associated costs; and in advising on institutional arrangements and capacity building requirements to manage projects.

e) Quantity Surveyor

- I. Minimum B.Sc in Quantity Surveying.
- II. At least 7 years of relevant experience.
- III. Registered with relevant professional body and with a valid practicing license.
- IV. Expertise in preparation of cost estimates, bills of quantities and tender documents.

7. Submissions

Expressions of interest, prepared in English which shall include one (1) original plus three (3) copies and one (1) soft copy in a sealed envelope clearly Marked "Request for Expression of Interest from Project Implementation Contractors / Equipment Suppliers (Under a Supply and Install Framework) for the UDBL Water for Production initiative" must be delivered to the current UDBL offices on Rwenzori Towers, Plot 6, Nakasero Road.

8. Timelines

The procurement schedule is as follows;

ACTIVITY	DATE
Publish Bid Notice	
Expression of Interest Closing Date	
Evaluation Process	
Display of successful applicants from the EoI process	

9. Selection of Application

The applications will be reviewed by an evaluation committee against the minimum requirements. Applicant(s) who meet the minimum requirements will be included in UDBL's pool of water for production service providers categorized by level, type and area of expertise.

10. Further Engagement

UDBL shall prepare and send assignment based specific terms of reference to the selected Project Implementation Contractors / Equipment suppliers who will submit a proposal. The award of the assignment will be based on the successful proposal.

UDBL does not warrant that any works will be automatically procured from this call for Expression of Interest.

11. Further Information

The Manager Procurement and Disposal Unit,

Uganda Development Bank

Plot 6, Nakasero Road, Rwenzori Towers,

1st Floor, Wing B

P. O. Box 7210, Kampala

Telephone: +256 (0) 312/414 355557