



BID NOTICE UNDER OPEN DOMESTIC BIDDING

Date: 10th May 2022

PROCUREMENT OF AN ENTERPRISE RESOURCE PLANNING (ERP) SOLUTION-
UDB/SUPP/22/00021

1. Uganda Development Bank Limited (UDBL) has allocated funds for the acquisition of an **ENTERPRISE RESOURCE PLANNING (ERP) SOLUTION**.
2. The Entity invites sealed bids from eligible bidders for the provision of the above supplies.
3. Bidding will be conducted in accordance with the Open Domestic Bidding method contained in the Public Procurement and Disposal of Public Assets Act 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below in Clause No. 8 (a) from 10:30 am to 4:30 pm (local time) during working days excluding public holidays.
5. The Bidding documents in English may be purchased by interested bidders on the submission of a written application to the address below in Clause No. 8(b) and upon payment of a non-refundable fee of **UGX 100,000** (Uganda Shillings One Hundred Thousand Only).
The method of payment will be by the bank at any branch of DFCU Bank. A deposit slip shall be obtained from the Procurement Office and the slip shall be deposited with payment to Uganda Development Bank Limited (UDBL) through DFCU Bank. The bidding document shall only be issued to interested bidders upon the submission of evidence of payment for the bidding document to the officer in charge at the procurement unit of UDBL. No liability will be accepted by UDBL for loss or late delivery of the issued bidding document thereto.
6. Bids must be delivered to the address below in No. 8(c) at or before 11:00 am (local time), 31st May 2022. All bids must be accompanied by a bid security of **UGX 7,000,000** (Uganda Shillings Seven Million Only). Bid Securities must be valid until 31st October 2022. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who may choose to attend at the address below in No 8(d) at 11:30 am (local time) on 31st May 2022.
7. There shall be no pre-bid meeting.
8. (a) Documents may be inspected from: **the Procurement and Disposal Unit (PDU)**.
(b) Documents will be issued from: **the Procurement and Disposal Unit (PDU)**.

(c) Bids must be delivered to: **Uganda Development Bank Limited at Plot 6 Nakasero Road, Rwenzori Towers, 1st Floor, Wing B (PDU).**

(d) Public Bid opening shall be held at **UDBL Board Room.**

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	10 th May 2022
b. Bid Closing Date and Time:	31 st May 2022 at 11:00 am (local time)
c. Bid opening Date and Time:	31 st May 2022 at 11:30 am (local time)
d. Evaluation process	Within 20 working days from bid closing date
e. Display and communication of best evaluated bidder notice	Within 5 working days from the Contracts Committee award
f. Contract signature	After expiry of at least 10 working days from the display of the best evaluated bidder notice and Attorney General's approval.