

BID NOTICE UNDER OPEN BIDDING

Procurement of Non-Consultancy Services under Framework Arrangement

1. The Uganda Development Bank Limited (UDBL) has allocated funds to be used for the acquisition of the following services;

No	Procurement Reference Number	Subject matter of Procurement	Bid Security
1	UDB//SVCS/22/0004	Air Ticketing Services	Not required
2	UDB//SVCS/22/0005/6	Hotel and Conference Services	Not required
3	UDB//SVCS/22/0007	Motor Vehicle Rental Services	Not required
4	UDB//SVCS/22/0008	Events Management Services	Not required
5	UDB//SVCS/22/0009	Security Services	Not required

2. The Entity invites sealed bids from eligible bidders for the provision of the above non-consultancy services.
3. Bidding will be conducted in accordance with the open domestic bidding procedures contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 7(a) from 8.30 am – 4.00 pm (Local time) during working days. All interested bidders shall be required to present a copy of certificate of business registration.
5. Bids must be delivered to the address below at 7(b) at or before 11.00 am (Local time). All bids must be accompanied by a bid securing declaration. Bid securing declaration must be valid until 29th July, 2022. Late bids shall be rejected. Bids will be opened in the presence of a restricted number of bidders' representatives who choose to attend at the address below at 7(b) at 12.00 p.m. local time).
6. There shall not be a pre-bid meeting. All requests for clarification shall be submitted to the third party procurement agent for this procurement, De Point Consultants Limited, at the address in 7 (a) below and in accordance with ITB Clause 7.1 of the bidding document.
7. For purposes of this bidding process:
- (a) Bidding documents may be inspected and issued from:

De Point Consultants Limited,

Plot 30 Hannington Road, Kampala, Uganda.

Tel. +256 701 237317

E-mail: depointconsultants@gmail.com

(b) Bids be delivered to and opened from:

De Point Consultants Limited,

Plot 30 Hannington Road, Kampala, Uganda.

8. The Planned Procurement Schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	3 rd March, 2022
b. Request for Clarifications	Not later than 14 th March, 2022
c. Bid closing date	5 th April, 2022; 11.00am (Local time)
d. Evaluation process	Within 20 working days from bid closing date.
e. Display and communication of best evaluated bidder notice	Within 5 working days from Contracts Committee award
f. Contract Signature	After expiry of at least 10 working days from display of the best evaluated bidder notice and SG's approval.

MANAGING DIRECTOR